

JANUARY 12, 2026
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 12th day of January, 2026, at the Plato Fire Hall.

City Council members present: Peggy Flusemann, Andy Fasching, Kyle Strobel and Jeannie Stumpf

City Staff present: Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Jason Schroeder

Motion: by KS to approve the revised agenda as presented. Second by PF. All in favor.

PRESENTATIONS/PUBLIC FORUM

Oath of Office administered to Ryan Neubarth as Chief 1, Matthew Thom as Firefighter, and Jon Amaral as Firefighter.

Motion: by KS to approve the minutes of the December 8, 2025, regular City Council Meeting. Second by JS. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission

- A draft of the December 16, 2025 minutes was provided for review.
- The next PPC meeting is set for January 20, 2026. JS will attend.

Plato Fire Department

- Annual Banquet is Saturday, January 17.
- KS is interviewing the one candidate for Captain.
- RN advised of a potential new firefighter for the department. After discussion: **Motion:** by KS to accept the application from James Volkmann as a probationary PFD member. Probationary period will be 6 months and then re-evaluated. Second by AF. All in favor.

McLeod County Sheriff – Call reports for 2nd and 3rd Qtr were provided to Council. GS advised the vandalism case at the stadium has been closed.

Committee/Liaison reports: none

Treasurers Report – **Motion:** by KS to approve the Treasurer’s Report presented. Second by JS. All in favor. Council was provided with a current bank account balance/internal transfer report, and December 2025 timesheets.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
16743	1/12/2026	19	CITY OF GLENCOE	\$7,692.28
16744	1/12/2026	61	LEAGUE OF MINNESOTA CITIES	\$603.00
16745	1/12/2026	79	CENTERPOINT ENERGY	\$417.98
16746	1/12/2026	332	BOLTON & MENK INC	\$734.00
16747	1/12/2026	342	GOPHER STATE ONE CALL	\$6.75
16748	1/12/2026	474	+T++MOBILE	\$66.10
16749	1/12/2026	490	OMNI-SITE	\$870.00
16750	1/12/2026	504	MINI BIFF, LLC	\$160.14
16751	1/12/2026	544	GERALDINE A SCOTT	\$1,351.74

16752	1/12/2026	547	CENTURYLINK	\$355.60
16753	1/12/2026	556	DVS RENEWAL	\$40.50
16754	1/12/2026	562	GLENCOE FLEET SUPPLY	\$62.96
16755	1/12/2026	598	GRAUPMANN SCOTT	\$1,619.23
16756	1/12/2026	652	CREEKSIDE SOILS	\$3,071.72
16757	1/12/2026	703	STAR GROUP LLC	\$317.98
16758	1/12/2026	710	ENGELMANN DEAN	\$340.00
16759	1/12/2026	738	POTENTIA MN SOLAR FUND 1 LLC	\$415.01
16760	1/12/2026	742	TRIMARK MARLINN LLC	\$383.34
16761	1/12/2026	853	L and E TREE SERVICE	\$4,250.00
16762	1/12/2026	881	DAKOTA ROBINSON TRUCKING	\$1,300.00
FIRE DEPARTMENT:				
4651	1/12/2026	453	CITY OF PLATO	\$177.80
4652	1/12/2026	590	MN STATE FIRE CHIEFS ASSOC	\$772.00
4653	1/12/2026	594	VOLUNTEER FFS' BENEFIT ASSN	\$227.00
4654	1/12/2026	604	MED COMPASS - MOBILE HEALTH	\$2,190.00
4655	1/12/2026	702	CUSTOMIZED FIRE RESCUE TRAIN	\$5,505.00
4656	1/12/2026	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
4657	1/12/2026	824	ANCOM COMMUNICATIONS	\$1,294.52
4658	1/12/2026	878	THOM MATTHEW P	\$855.40
4659	1/12/2026	879	AMARAL II JON J	\$1,114.40
INTERIM CLAIMS PAID:				
16732	12/22/2025	46	HAWKINS, INC	\$20.00
16733	12/22/2025	58	KOHL'S SWEEPING SERVICE	\$770.00
16734	12/22/2025	79	CENTERPOINT ENERGY	\$283.73
16735	12/22/2025	88	XCEL ENERGY	\$2,520.22
16736	12/22/2025	239	MCLEOD CO-OP POWER	\$111.41
16737	12/22/2025	544	GERALDINE A SCOTT	\$1,384.66
16738	12/22/2025	598	GRAUPMANN SCOTT	\$1,619.10
16739C	12/22/2025	732	VISA	\$861.88
16740	12/22/2025	777	TOSHIBA BUSINESS SOLUTIONS USA	\$88.28
16741	12/22/2025	874	4TH PLATO LLC	\$300.00
16742	12/22/2025	895	SCOTT RACHEL	\$240.00
			US Treasury (online) December payroll tax deposit	\$1,591.08
			PERA contribution (online) for 12/1-15/26 payroll	\$543.18
			PERA contribution (online) for 12/16-31/26 payroll	\$536.67
			Dept of Revenue (online) 2025 4 th Qtr Withholding	\$699.00
FIRE DEPARTMENT:				
4625	12/15/2025	146	MICHAEL EGGERS	\$340.00
4626	12/15/2025	590	MN STATE FIRE CHIEFS ASSOC	\$440.00
4627	12/15/2025	592	WOOD JAY	\$1,120.00
4628	12/15/2025	593	NEUBARTH RYAN	\$480.00
4629	12/15/2025	598	GRAUPMANN SCOTT	\$300.00
4630	12/15/2025	601	MN STATE FIRE DEPT ASSOCIATION	\$175.00
4631	12/15/2025	655	BRUCH NATHAN	\$310.00
4632	12/15/2025	674	SCHLECHTER JAMIE	\$1,790.00
4633	12/15/2025	697	COHRS JAIDYN	\$230.00
4634	12/15/2025	725	VINKEMEIER STEVEN	\$1,180.00
4635	12/15/2025	739	EHRKE JOE	\$270.00
4636	12/15/2025	744	HARVEY, RYAN	\$1,030.00
4637	12/15/2025	764	LEWIS, MIKE	\$340.00
4638	12/15/2025	784	SIEWERT JAKOB	\$480.00
4639	12/15/2025	809	BATTERIES PLUS - DAYROBB	\$288.46
4640	12/15/2025	829	STEPIEN STEPHANIE	\$380.00
4641	12/15/2025	841	JOHNSON TYLER	\$50.00
4642	12/15/2025	860	HALSTEAD BRAND	\$53.06
4643	12/15/2025	875	LILIENTHAL ROGAN	\$400.00

4644	12/15/2025	876	SCHUETTE TIMOTHY	\$190.00
4645	12/15/2025	877	ZELLMANN CHAD	\$490.00
4646	12/15/2025	878	THOM MATTHEW P	\$420.00
4647	12/15/2025	879	AMARAL II JON J	\$510.00
4648	12/15/2025	894	STUEDEMAN COLE	\$50.00
4649	12/15/2025	852	TERLINDEN RYAN	\$590.00
4650	12/22/2025	816	WACONIA COMFORT	\$235.00

Motion: by KS to approve payment of the above-stated claims. Second by PF. All in favor.

UNFINISHED BUSINESS:

Joe Hunt – GS provided brief update

Complaints –

- 5 1st Street NE and Adjacent Lot – Keep complaint open, revisit in Spring
- 16 Main Street East – Keep complaint open, revisit in Spring

Annual Audit – GS provided some additional information relating to the annual audit. After discussion, **Motion:** by AF to do financial statements in lieu of an audit with the State required “agreed upon procedures” every five years. Second by JS. All in favor.

NEW BUSINESS:

GS provided a draft of a Cannabis & Hemp Retail Registration Form and a License certificate relating to the sale of lower-potency hemp edible/beverages as required by the State. The City can charge a registration fee and an annual licensing fee.

Motion: by JS to set the 2026 Holiday Schedule as discussed. Second by KS. All in favor.

RESOLUTION: 2026-01

Motion: by AF to set the 2026 Salaries and Compensation as discussed. Second by PF. All in favor.

RESOLUTION: 2026-02

Motion: by KS to set the 2026 Appointments and Designations as discussed. Second by PF. All in favor.

RESOLUTION: 2026-03

Motion: by PF to increase the water connection fee to \$16.00 per month, the water and bulk water fee to \$6.00 per 1000 gallons, the water testing fee to \$15.27 per year (per the State of MN), the sewer fee to \$13.70 per 1000 gallons (per the City of Glencoe), and the OMR to \$21.00 per month. Second by KS. All in favor.

Motion: by PF to set the 2026 Water and Sewer Rates as discussed. Second by KS. All in favor.

RESOLUTION: 2026-04

Motion: by AF to set the 2026 Fees, Licenses, Rentals as discussed. Second by JS. All in favor.

RESOLUTION: 2026-05

2026 Board, Committees, Liaisons were discussed. Tabled until next meeting to allow potential members to be contacted.

COUNCIL REQUEST:

- NE – discussion on the open forum/presentations at the beginning of the meetings. NE will advise guests of the procedures/rules at the beginning of the meeting.
- NE – Questioned if there could be “No Outlet” signage on 1st Avenue NE. SG to check on location and signage.
- NE – Discussion on the Paid Family Medical Leave (PFML) and the fire department members. Further research will be done.

MAINTENANCE REPORT:

- **Motion:** by KS to proceed with the ordering of the new lawn mower as quoted at budget meeting. Second by JS. All in favor.
- SG presented a quote for the building of a closet upstairs in the hall for additional storage. Additional quote is needed.
- SG would like to use a PTO day on February 20 as he will be working at the Fish Fry. Council approved.

CLERKS REPORT:

- An adjustment in the PTO balance for GS is required to comply with ESST. An additional 2.6 hours needs to be credited based on the hours worked. Motion: by KS to credit 2.6 hours to the PTO balance for GS. Second by JS. All in favor.
- GS advised the Lion’s were inquiring if the City would provide copies for them to lower their expenses. Council is OK with doing so. Charge would be \$0.10 for black/white and \$0.20 for color. Fee includes copy paper. Costs to be tracked and invoice quarterly.
- GS would like to close the office on Thursday, January 29 and take 6 hours of PTO. Council approved.

OTHER:

none

Motion: by AF to adjourn meeting. Second by PF. Meeting adjourned at 10:24pm.

Neil Engelmann
Mayor

Gerri Scott
Clerk/Treasurer